



GOVERNMENT OF SIKKIM
HOME DEPARTMENT
GANGTOK

No: 05 /HOME/2024

Dated: 30/09/2024

CIRCULAR

Inspite the standing instructions of the Government on misuse of Government vehicles by the Government Officers issued vide Circular no. 407/CS/86, Dated 22/02/1986 and Circular no. 2 (441)H/Protocol/86-87, Dated:17/03/1988, it has been noticed that misuse of Government vehicles is being continued which is highly irregular and unbecoming of a Government official.

Therefore, it is imperative to reiterate instructions for strict compliance as below:-

1. Use of Government vehicles shall only be permitted if the vehicle is driven by the designated Officer with a valid Driving License or the authorized Driver. The Law Enforcement Agencies shall stringently verify this mandate at various check points and issue challans to such vehicles and report the matter to the concerned Head of Department, if any discrepancy is detected.
2. Handling and driving of Government vehicles, by children, families/relatives/friends of Officers, for Driving lessons, rallies, or for other activities which may be construed as misuse of Government vehicles shall be liable for disciplinary action.
3. Careful and prudential use of Government vehicles shall be the sole responsibility of the concerned officer.
4. A Government Officer shall be liable for the expenses towards repair and maintenance of the Government vehicle and any consequences thereof for use of Government vehicle by unauthorised persons for non-compliance of the instructions.
5. In supersession of Circular No. Home/Protocol/2022/353, Dated 28/09/2022, henceforth all State Government Officers on their retirement from their service, shall surrender attached vehicles to their respective Departments, within 15 days after their retirement. The Heads of Department shall be held responsible for non compliance of this directive and appropriate disciplinary action shall be taken against the delinquent officer under the Sikkim Government Servants' Conduct Rules, 1981. The Heads of Departments/ Secretaries shall ensure submission of a compliance Report on surrender of vehicles by retired officers on the 20th of each month to Home Department.

Heads of Departments/Secretaries and the District authorities are hereby directed to bring it to the notice of all the Officers under their administrative control for strict compliance and submit a compliance report to Home Department.

-Sd/-

(V.B. Pathak) IAS

Chief Secretary

Government of Sikkim

File No. Home/Confdl./174/2017/2022

Copy for information to: -

1. The Principal Secretary to Hon'ble Chief Minister, CMO;
2. The Secretary to Hon'ble Governor, Raj Bhawan;
3. The Director General of Police, Sikkim Police, Gangtok;
4. All HoDs, Government of Sikkim;
5. All District Collectors, Gangtok, Mangan, Gyalshing, Namchi, Pakyong and Soreng;
6. All Superintendents of Police, Gangtok, Mangan, Gyalshing, Namchi, Pakyong and Soreng;
7. Staff Officer-cum-Addl. Director to Chief Secretary;
8. PS to Additional Chief Secretary, Home Department;
9. Asst. Director-IT, Home Department for uploading on Government website;
10. Sr. PA to Secretary, Home Department, Govt. of Sikkim;
11. Gazette Section- for compilation;
12. File & Guard File.



Joint Secretary-II (Confdl.)
Home Department