



GOVERNMENT OF SIKKIM  
LAW DEPARTMENT  
GANGTOK


**CERTIFICATE OF REGISTRATION**  
( Under Notification No. 2602 A/H dated 25.3.1960 )

It is hereby certified that "..... State Institute of .....  
Capacity Building Society ....."  
is registered under Serial No. 1978 ....., Vol. No. I .....,  
in accordance with Notification No. 2602 A/H dated 25. 3. 1960 r/w/ Section  
3(1) of the Sikkim Regulation of Societies, Associations and other Voluntary  
Organizations Act, 2008 on this The third day of  
February, 2011

..... on usual terms and conditions.

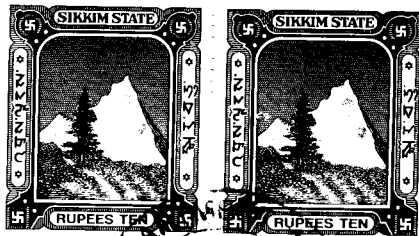
The registration number of the organisation is One thousand  
nine hundred seventy eight.



  
(R.K. Purkayastha) S.S.J.S  
Secretary,  
Law Department.

## **Memorandum of 'State Institute of Capacity Building, Society', Karfectar, South Sikkim**

1. Name:- The name of the Society shall be "State Institute of Capacity Building Society, Karfectar, South Sikkim"
2. Registered office: - The registered office of the Society shall be situated at State Institute of Capacity Building, Karfectar, South Sikkim.

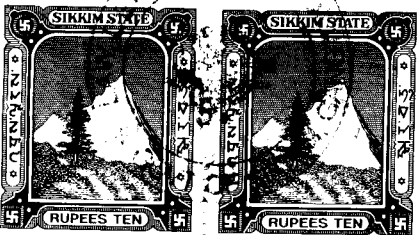


**Aims and Objectives:-** The aims and objectives of the Society shall be as under:-

(1) The society shall be purely non political, non-profitable, social organization.

(2) The Society shall -

- (i) establish and carry out the administration and management of State Institute of Capacity Building, Karfectar, South Sikkim and all Livelihood Schools in all territorial constituencies of the State;
- (ii) provide knowledge, training , skills and techniques in all the Livelihood Schools to the youths of Sikkim through courses/trades/trainings including theoretical, practical and applied skills;
- (iii) initiate, develop and sustain the highest level of excellence in the field of skill development for livelihood of Sikkimese youth;
- (iv) prescribe syllabus, curriculum, training module for various livelihood courses and grant of certificates and other akin testimonials to the trainees after successful completion of the course;



*[Signature]*  
**PRINCIPAL SECRETARY**  
 DISTRICT EDUCATION OFFICE  
 LIVESKILLS COURSES  
 GOVT. COLLEGE, KARFECTAR  
 DISTRICT OF SIKKIM

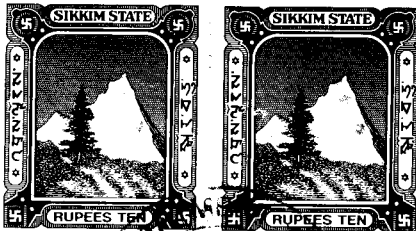
*[Signature]*  
**Secretary General**  
 Livelihood  
 State Institute of Capacity Building  
 Karfectar, South Sikkim

*[Signature]*  
**SECRETARY**  
 Livelihood Resource Dev. Dept.  
 Govt. of Sikkim, G.

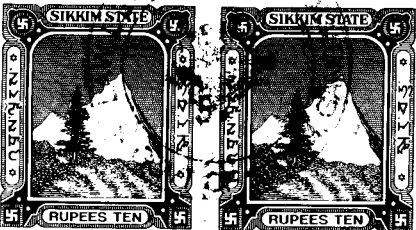
*[Signature]*  
**S D Dhakai, SCS**  
 Chief Administrator  
 State Institute of Capacity Building  
 Karfectar, South Sikkim

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*[Handwritten signature]*  
PRINCE CHIEF SECRETARY  
LIVELIHOOD DEPARTMENT  
GANGTOK, SIKKIM

*[Handwritten signature]*  
CHIEF SECRETARY  
LIVELIHOOD DEPARTMENT  
GANGTOK, SIKKIM

*[Handwritten signature]*  
SECRETARY  
HUMAN RESOURCE DEVELOPMENT  
GANGTOK, SIKKIM

*[Handwritten signature]*  
S D Dhakal, SCS  
Chief Administrator  
State Institute of Capacity Building  
Karfectar, South Sikkim

- (v) arrange for certification and accreditation of the courses from reputed Universities, Boards, Institutions and organizations of State and National level;
- (vi) cater to all the services that will align the various capacity building and youth development systems, so that the youth of Sikkim are better prepared for promising careers and post school and College options;
- (vii) identify existing capacity building resource institutes and entities and experts within the country and overseas and establish appropriate national/international linkages and network which may help in addressing proper and successful transitional needs of the youth of the State;
- (viii) establish counseling and placement cell to assist students to make right educational and vocational choices. Apart from assisting students, the institution shall remain in close contact with employing establishments within and outside for job placements of trainees;
- (ix) cater to all categories of youth from school leavers, youth with physical disabilities, to rural and urban youth for their skill development for their livelihood;
- (x) build knowledge related principles, process and methods of promoting livelihood of disadvantages section of the society;
- (xi) conduct semester wise centralized examination systems and award of certificates after successful completion of courses;
- (xii) provide affiliation of all livelihood schools of State to the State Board of Livelihood School;



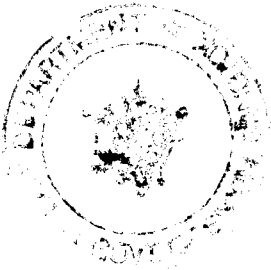
*[Handwritten signature]*

*[Handwritten signature]*  
Secretary  
Human Resource Development  
Deptt.  
Govt. of Sikkim

*[Handwritten signature]*  
SECRETARY  
Human Resource Dev. Deptt.  
Govt. of Sikkim, Gangtok

*[Handwritten signature]*  
S. U. D. J. Singh  
Chief Administrator  
State Institute of Capacity Building  
Kartokar, South Sikkim

- (xiii) recognize livelihood leaders in villages to uplift the skill of the trainees;
- (xiv) make rules and bye-laws for the conduct of the affairs of the Society and to add or amend, vary or rescind them from time to time;
- (xv) acquire, hold and dispose of property in any manner whatsoever provided with the prior approval of the State Government in the case of acquisition or disposal of immovable property;
- (xvi) build, construct and maintain houses, hostels, schools or other buildings, and alter, extend, improve, repair, enlarge or modify the same including any existing building and to provide and equip them with water, drainage, for the same with light, furniture, fittings, instruments, apparatus and appliances and other things for the use to which such buildings are to be put up or held;
- (xvii) construct or otherwise acquire, layout repair, extend, alter, enlarge, improve and use any land, recreation or playgrounds, parks or any other immovable property belonging to or held by the Society;
- (xviii) publish magazines, periodicals, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;



*[Handwritten signature]*  
 DEPARTMENT OF SOCIAL WELFARE  
 GOVERNMENT OF SIKKIM

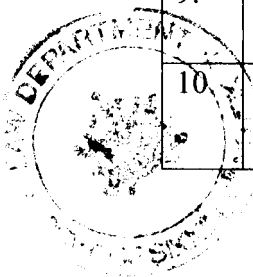
4. The names and addresses and occupations of the first members of the Governing Body of the Society (Referred to in the Rules and Bye-laws as the Board of Directors) to which by rules and bye-laws of the Society, the management of its affairs is entrusted are:-

*[Handwritten signature]*  
 DEPARTMENT OF SOCIAL WELFARE  
 GOVERNMENT OF SIKKIM

*[Handwritten signature]*  
 SECRETARY  
 Human Resource Dev. Deptt.  
 Govt. of Sikkim, G. S. 10

*[Handwritten signature]*  
 S D Dhakal, SCS  
 Chief Administrator  
 State Institute of Capacity Building  
 Karfector, South Sikkim

Sl. No.	Designation and Address of Members	Status
1.	Hon'ble Chief Minister and Minister in charge, Department of Personnel, Administrative Reforms, Training, Public Grievances, Career Option & Employment, Skill Development and Chief Minister's Self Employment Scheme	Chairman/ Chairperson
2.	Hon'ble Minister-in-charge, Human Resource Development Department	Vice Chairman/ Chairperson
3.	Hon'ble Member of Parliament (Lok Sabha)	Member
4.	Chief Secretary	Member
5.	Additional Chief Secretary DPERNECAD	Member
6.	Principal Secretary, DOPART	Member
7.	Principal Secretary FR&ED	Member
8.	Secretary, HRDD	Member
9.	Secretary, Labour Department	Member
10.	Chief Administrator SICB, Karfectar, South Sikkim	Member Secretary



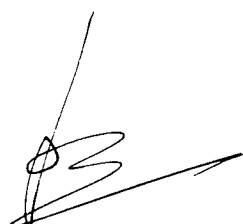


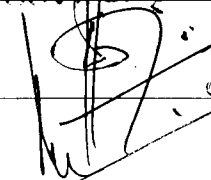

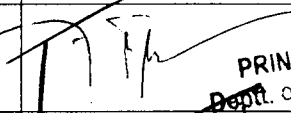
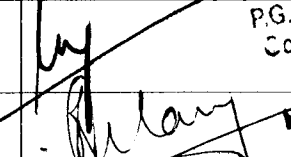
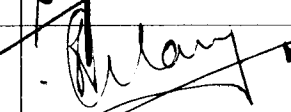

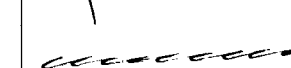
We the several persons whose names and addresses are as given below having associated ourselves for the purpose described in the memorandum of Society and set our several and respective hands here on towards and form ourselves into a Society on this 22nd day of NOV.....2010.

*[Signature]*  
Principal Secretary  
Department of Personnel, Administrative Reforms, Training, Public Grievances, Career Option & Employment, Skill Development and Chief Minister's Self Employment Scheme  
Government of Sikkim

*[Signature]*  
SD Dhakal, SCS  
Chief Administrator  
State Institute of Capacity Building  
Karfectar, South Sikkim

*[Signature]*  
Principal Secretary  
Department of Personnel, Administrative Reforms, Training, Public Grievances, Career Option & Employment, Skill Development and Chief Minister's Self Employment Scheme  
Government of Sikkim

*[Signature]*  
SECRETARY  
Human Resource Dev. Dept.  
Government of Sikkim

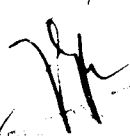
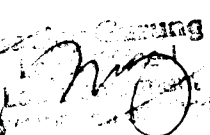
Sl. No.	Designation and Address of Members	Status	Signature
1.	Hon'ble Chief Minister and Minister in charge, Department of Personnel, Administrative Reforms, Training, Public Grievances, Career Option & Employment, Skill Development and Chief Minister's Self Employment Scheme	Chairman/ Chairperson	 <b>Chief Minister Sikkim</b>
2.	Hon'ble Minister-in-charge, Human Resource Development Department	Vice Chairman/ Chairperson	
3.	Hon'ble Member of Parliament (Lok Sabha)	Member	 RUDU SYA GOVT. OF SIKKIM
4.	Chief Secretary	Member	
5.	Additional Chief Secretary DPERNECAD	Member	
6.	Principal Secretary, DOPART	Member	
7.	Principal Secretary FR&ED	Member	
8.	Secretary, HRDD	Member	
9.	Secretary, Labour Department	Member	
10.	Chief Administrator SICB, Karfector	Member Secretary	

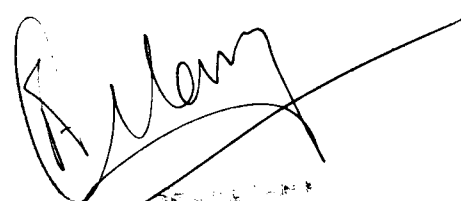


PRINCIPAL SECRETARY  
Deptt. of Personnel A.R. & Trg.  
P.G.C.O., ESU & CMSES  
Government of Sikkim  
**SECRETARY**  
Human Resource Dev. Deptt.  
Govt. of Sikkim, Gangtok

SECRETARY  
Labour Department,  
Govt. of Sikkim  
Gangtok

5  
Chief Administrator  
State Institute of Capacity Building  
Karfector, South Sikkim

  
Secretary  
Government of Sikkim  
  
Secretary  
Government of Sikkim

  
Secretary  
Human Resource Dev. Deptt.  
Govt. of Sikkim, Gangtok